

THE FOREIGN CONTRIBUTION (REGULATION) RULES, 1976¹
(As amended upto 26th July 2001)

In exercise of the powers conferred by section 30 of the Foreign Contribution (Regulation) Act, 1976, (49 of 1976), the Central Government hereby makes the following rules, namely: -

1. (1) These rules may be called the Foreign Contribution (Regulation) Rules, 1976. Short title and commencement
- (2). They shall come into force on the 5th day of August, 1976. .
2. In these rules unless the context otherwise requires, - Definitions.
- (a) "Act" means the Foreign Contribution (Regulation) Act, 1976;
- (b) "Form" means a form appended to these rules;
- (c) "Section" means a section of the Act;
- ²[(d) "Year" means the accounting year commencing from the 1st April and ending on 31st day of March of the next calendar year].
3. An application for obtaining prior permission of the Central Government to- Application for obtaining prior permission to receive foreign contribution or foreign hospitality.
- (a) receive foreign contribution under sub-section (1) of section 5, or clause (a) of sub-section (2) of that section, shall be made in Form FC-1;
- ³(aa) receive foreign contribution under proviso to sub-section (1) of section 6, or under sub-section (1A) of that section or clause (b) of section 10, shall be made in Form FC-1A;
- (b) accept foreign hospitality under section 9 [or clause (d) of section 10]⁴, shall be made in Form FC-2.
- ⁵3A. An application for registration of an association referred to in sub-section (1) of section 6 for acceptance of foreign contribution shall be made in Form FC-8. Application for registration.
4. (1) An intimation as to the receipt of- Intimation regarding receipt of foreign contribution or scholarship or stipend or any payment of a like nature or foreign hospitality.
- ⁶{(a) foreign contribution by an association referred to in sub-sections (1) and (1A) of section 6 shall be given every year beginning on the 1st day of April in Form FC-3 in duplicate ⁶[within four months] of the closure of the year.
- Provided that a 'NIL' report shall also be furnished. The intimation to be furnished for the year beginning on the 1st day of April, 1991 shall also include the receipt and utilisation of foreign contribution during the period commencing from 1st January, 1991 and ending on 31st March, 1991.}
- (b) foreign contribution by a candidate for election, referred to in sub-section (2) of section 6 shall be given in Form FC-4 within fifteen days from the date on which he is duly nominated as a candidate for election.
- (c) any scholarship, stipend or any payment of a like nature from any foreign source in relation to which an intimation is required to be given under sub-section (1) of section 7, shall be given in Form FC-5, within thirty days of receipt of such scholarship, stipend or payment of a like nature;

¹ Vide G.S.R. 756(E), dated the 5th August, 1976 Published in the Gazette of India, Extra Ordinary, Part II, Section 3(ii), P.2188.

² Ins. by G.S.R. 179(E), dated 25-3-1991.

³ Ins. by G.S.R. 755(E), dated 5-11-1984.

⁴ Ins. by SO 860(E), dated 29-2-1977.

⁵ Ins. by G.S.R. 755(E), dated 5-11-1984.

⁶ Ins. by G.S.R. 592 (E), dated 27-12-1996.

Provided that where the person receiving the scholarship, stipend or any payment of a like nature is residing outside India, the intimation shall be given within sixty days from the date of receipt of such scholarship, stipend or other payment of a like nature;

(d) foreign hospitality referred to in the proviso to section 9, shall be given on plain paper within thirty days from the date of receipt of such hospitality specifying the particulars as to the receipt of such hospitality and the source from which, and the manner in which such hospitality was received.

5. It shall not be necessary for a citizen of India to give any intimation under section 7 regarding receipt of scholarship, stipend, or any payment of a like nature from any foreign source, if the value of such scholarship, stipend, or other payment does not exceed, during an academic year, rupees thirty six thousand.

Intimation of receipt of scholarship, stipend or any payment of a like nature, when not necessary.

Explanation – In calculating the value, -

(a) the amount received by the citizen for the purchase of books, clothing and equipment and for sightseeing in a foreign country or territory shall be taken into account; but,

(b) the amount spent in travel by air in economy class from India to a foreign country or territory and back to India from such foreign country or territory, and the amount spent by the foreign source in respect of such citizens towards tuition and other fees, shall not be taken into account.

6. Any application or intimation referred to in ¹[rule 3, rule 3A or rule 4], as the case may be, shall be made or given to the Secretary to the Government of India in the Ministry of Home Affairs, New Delhi, and such application or intimation shall be sent by registered post.

Authority to whom an application or intimation to be sent.

7. A prohibitory order under section 12 or any other order or direction made or issued under the Act, shall be served on the person concerned in the following manner, that is to say, -

Manner of service of prohibitory order or any other order or direction.

(a) by delivering or tendering it to that person or to his duly authorised agent, or

(b) by sending it to him by registered post with acknowledgement due to the address of his last known place of residence or the place where he carries on, or is known to have last carried on business, or the place where he personally works for gain or is known to have last worked for gain, and in case the person is an organisation or an association, to the last known address of the office of such organisation or association;

(c) if it cannot be served in any of the manner aforesaid, by affixing it on the outer door or some other conspicuous part of the premises in which that person resides, or carries on, or is known to have last carried on business, or personally works for gain, or is known to have last worked personally for gain, and in case the person is an organisation or an association, on the outer door or some other conspicuous part of the premises in which the office of that organisation or association is located, or is known to have been last located and the written report whereof should be witnessed by at least two person.

8. (1) A separate set of accounts and records shall be maintained, exclusively for foreign contribution received and utilised-

Maintenance of accounts.

¹ Subs. by G.S.R. 860 (E) dated 29-2-1977.

² Subs by SO 860 (E), dated 29-12-1977.

³ Subs. by G.S.R. 179 (E), dated 25-3-1991.

(a) in Form FC-6, where the foreign contribution relates only to articles as referred to in item (1) of sub-clause (c) of clause (1) of section 2;

(b) in the cash book and ledger account on double entry basis, where the foreign contribution relates to currency received and utilised, and a separate bank account shall be maintained in respect of such contribution;

(c) in Form FC-7, where the foreign contribution relates to foreign securities.

²{(2) Every account specified in sub-rule (1) shall be maintained on an yearly basis, commencing on the 1st day of ³[April] each year and every such yearly account, duly certified by a chartered accountant ¹[in Form FC-3 alongwith a balance sheet and statement of receipt and payment] shall be furnished in duplicate, to the Secretary to the Government of India, in the Ministry of Home Affairs, New Delhi, within ²[four months] of the closure of the year.}

38 of 1949.

Explanation – In this rule, “chartered accountant” has the meaning assigned to it in the Chartered Accountants Act, 1949.

9. An officer referred in clause (b) of section 19 may adjudge confiscation in relation to any article or currency seized under section 16, if the value of such article or the amount of such currency exceeds one thousand rupees but does not exceed fifty thousand rupees.

Limits upto which an officer, not below the rank of an Assistant Sessions Judge may make adjudication or confiscation.

¹ Subs. by G.S.R. 755 (E), dated 5-11-1984.

² Subs. by G.S.R. 592 (E), dated 27-12-1996.

Note- Forms FC-3, FC-1A and FC-8 substituted vide notification No. 8(E) dated 4.1.99.

Form FC-3 and Forms FC-1A and FC-8 further modified vide notification No. GSR 63(E) dated 25.1.2000 and GSR No. 559(E) dated 26.7.2001.

connection / dealing with the foreign source.

9. Any other information of significance which the applicant may like to furnish.

Declaration

I hereby declare the above particulars furnished by me are true and correct.

Place:

Date:

Signature of applicant.

NOTE – In case of application by an Organisation, it should be signed by the chief functionary.

Form FC – 1A
[See rule 3(aa)]

Form of application for seeking prior permission from the Central Government under the Foreign Contribution (Regulation) Act, 1976 (hereinafter referred to as the Act) for the acceptance of foreign contribution by an Association having a definite cultural, economic, educational, religious or social programme.

No _____

Date _____

To,
The Secretary to the Government of India,
Ministry of Home Affairs, Lok Nayak Bhavan, Khan Market,
New Delhi – 110003

Subject: Application for seeking the prior permission of the Central Government under the Foreign Contribution (Regulation) Act, 1976 for acceptance of foreign contribution.

Sir,

I, _____, on behalf of the Association named hereafter, apply for seeking prior permission of the Central Government for the acceptance of foreign contribution under proviso to sub-section (1) of section 6 or under sub-section (1A) of that section or clause (b) of section 10 of the Act.

1. (i). Name of the Association and its complete postal address:

Name.

Address.

Town/City.

State.

District.

Pin Code.

(ii) If the Association is a registered trust or Society please indicate its -

- (a) registration number,
 - (b) place of registration,
 - (c) date of registration,
- (certified copy of the registration certificate to be attached).

(iii) Nature of Association:

- (a) religious (b) cultural (c) economic
- (d) educational (e) social.

Note: If a religious Association, then state whether (a) Hindu (b) Sikh (c) Muslim (d) Christian (e) Buddhist (f) Others.

(iv) Please indicate the main aim(s) and object(s) of the Association (enclose of copy of the Memorandum of Association and/or the Articles of Association, if applicable).

(v) Please furnish the names and address of the members of the Executive committee/Governing Council etc. of the Association, including the Chief Functionary, in the following manner:

Sl No.	Name.	Name of Father/Husband.	Nationality.	Occupation.	Office held in the Association, if any.	Relation with other office-bearers, if any.	Address.
1.	2.	3.	4.	5.	6.	7.	8.

2. Please indicate whether any member of the Executive Committee /Governing Council etc. of the Association, including the Chief Functionary has, in the discharge of his/her official functions -

- (a) been convicted by any court of law;
- (b) a prosecution for any offence pending against him/her;
- (c) been found guilty of diversion or misutilisation of funds of the Association or any other association in the past.

3. Please indicate whether the applicant Association -

(a) is a branch/unit/associate of foreign based organisation or another association already registered under the Act. If so, name and address of the parent organisation should be furnished;

(b) has been directed by the Central Government in terms of the proviso to sub-section (1) of section 6(1) of the Act to seek prior permission. If so, the number and date of the relevant order should be furnished;

(c) has been directed by the Central Government in terms of section 10 of the Act to seek prior permission. If so, the number and date of the relevant order should be furnished.

4. Please indicate -

(i) whether the Association ever applied for registration under the Act in the past, if so,

(a) the date of submission of application for registration;

(b) the number and date of last reference, if any, received from the Ministry;

(c) whether registration was refused;

(d) whether the application for registration is still pending.

(ii) whether the Association has close links with another association, or its unit or branch which has been -

(a) refused registration under the Act,

(b) prohibited from accepting foreign contribution.

5. Please indicate, -

(i) whether the Association was, -

(a) granted prior permission to receive foreign contribution under the Act in the past. If so, the number and date of the letter granting prior permission should be furnished;

(b) whether the account of the receipt and utilisation of the foreign contribution received above was sent to the Central Government in the prescribed form. If so, the date of submission of the accounts should be furnished;

(c) If the prior permission was granted in the current year, details of the foreign contribution received and utilised, purpose-wise, showing the unspent balance should be annexed.

(ii) whether the Association has received foreign contribution without the prior permission of the Central Government, in the past. If so, -

- (a) full particulars of the foreign contribution received, address of the branch of the bank and account number in which deposited should be furnished;
- (b) whether the said violation has been condoned by the Central Government;
- (c) whether the Association has been prohibited from accepting foreign contribution under the Act.

6. Please indicate whether the Association is owner / printer / publisher, editor of a publication which is a "registered newspaper" under the Press and Registration of Books Act, 1867.

7. Please furnish -

- (i) details of the activities of the Association during the past three-years;
- (ii) copies of the audited statement of accounts of the Association for the past three years.

8. (i) Please indicate the -

(a) nature and value of the foreign contribution to be received (a copy of the latest commitment letter from the donor should be furnished);

(b) the purpose for which the foreign contribution is proposed to be received and utilised indicating also the geographical area(s) to be covered.

(ii) a copy of the proposal/project which has been approved by the foreign source for funding, including projected outlays / budget breakup, should be enclosed.

(iii) a copy of the proposal/project which has been approved for funding out of the foreign contribution should be enclosed (This column applies only to subsequent recipients).

9. Please indicate -

(i) the name of the bank and address of the branch through which the foreign contribution is proposed to be received;

(ii) the account number in the said branch of the bank.

10. Please indicate the particulars of the foreign source or the sources* from which the foreign contribution is proposed to be received: -

(a) If an individual, his personal particulars including name, present

address, permanent address, nationality, profession;

(b) If an organisation / institution / association / trust / trade union etc., full particulars thereof, including -

(i) Full name and complete address.

(ii) Address of the Head office / principal office.

(iii) Particulars of Chief Functionary and important office bearers.

(b) Please indicate whether the foreign source is a government of a foreign country or agency thereof.

10 A. Whether a recommendation certificate from the competent authority is attached (Yes/No).

11. Any other information which the Association may like to furnish.

Yours faithfully,

Signature of the Applicant
[Name of the Chief Functionary or
authorised office bearer (with seal
of the Association)]

Declaration

I hereby declare that the above particulars furnished by me are true and correct.

Place:

Date:

Signature of the applicant
[Name of the Chief Functionary or
authorised office bearer (with seal
of the Association)]

*If the foreign contribution, whether currency or article is to be received from any person or association who has received the same as first, second or subsequent recipient, particulars of such person or association should be given against column 10 above.

Note. 1. An incomplete application i.e., without necessary documents/details/explanations is likely to be rejected summarily.

2. In case the space against any column is insufficient, separate annexure should be attached.

3. Please use CAPITAL LETTERS.

4. The application should be signed by the Chief Functionary or authorised office bearer of the Association.

CERTIFICATE

This is to certify that the _____(Name of the association) having its registered office at _____(Address) has been formed for undertaking welfare activities in its chosen _____(Economic, Educational, Cultural, Religious and Social)* field of activity. The antecedents of the organisation have been verified and there is nothing adverse against them.

2. Its proposed project would be undertaken in the _____(District) of _____(State).. The said project is likely to prove beneficial to the people living in the area.

3. Grant of prior permission to the aforementioned association to accept foreign contribution amounting to _____(Currency/Amount) from _____(Name and Address of the foreign donor) under the Foreign Contribution (Regulation) Act, 1976 for the said project is recommended.

(Recommending Authority)**
(With Seal)

*Strike out whichever is not applicable.

**Any concerned -

- 1) Collector of District.
- 2) Department of the State Government.
- 3) Ministry /Department of the Government of India.

FORM FC-2
[See rule 3(b)]

Application for seeking prior permission of the Central Government to accept foreign hospitality.

[Section 9 read with section 10(d) and 11(1) of the Foreign Contribution (Regulation) Act, 1976]

1. Name in full (in Block Letters):
2. Date of Birth:
3. Name of father/Husband:
4. Present address:

5. Permanent address:

6. Passport particulars (if already in possession):
7. Status: -
 - (a) Member of Legislature:
 - (b) Office bearer of a political party:
 - (c) Judge of Supreme Court/High Court:
 - (d) Government servant:
 - (e) Employee of a Company/Corporation:
 - (f) Any other person or class of persons not specified in section 9.

8. Names of countries/places to be visited with duration of stay:
9. The countries and places where foreign hospitality is to be accepted:
10. Duration and purpose of visit to the country(s)/Place(s) mentioned in column 9 with specific dates:
11. Particulars of host(s): -
 - (a) If an individual, his personal particulars including name, present address, permanent address, nationality, profession.
 - (b) If an Organisation/Institution/Association/Trust/ Foundation/Trade Union etc., full particulars thereof including –
 - (i) Full name and complete address:
 - (ii) Address of Head office/Principal office:
 - (iii) Aims and Objects:
 - (iv) Particulars of important office bearers:
12. @Full particulars, as in serial 11(a) and (b) of the foreign source in case the actual source extending the hospitality is located in a country other than actually proposed to be visited:

13. Nature and duration of foreign hospitality* proposed to be accepted with specific dates and with specific details:
14. Nature of connection/dealing with the host and / or foreign source extending the hospitality:
15. Approximate expenditure to be incurred on hospitality:
16. Any other information of significance which the applicant may like to furnish:

DECLARATION

I hereby declare that the above particulars furnished by me are true and correct.

Place:

Date:

Signature of Applicant

@ Delete if not applic able.

* "Foreign hospitality" means any offer, not being a purely casual one, made by a foreign source for providing a person with the cost of travel to any foreign country or territory or with free board, lodging, transport or medical treatment.

Form FC-3
[See rule 4(a)]

Account of Foreign Contribution for the year ending on 31st March _____

1. Associations details:

(i) Name and address (in Capital Letters):

(ii) Registration number and date [under the Foreign Contribution (Regulation) Act, 1976]:

(iii) Prior permission number and date, if not registered:

(iv) Nature of association: (1) Cultural (2) Economic (3) Educational (4) Religious (5) Social

(v) Denomination in case of religious association: (a) Hindu (b) Sikh (c) Muslim (d) Christian (e) Buddhist

(f) Others

1 A (i) Total amount of foreign contribution received during the year:

(ii) Interest earned on the foreign contribution during the year -

(a) In the designated bank account:

(b) On investments made (Fixed Deposit Receipt etc.) during the year or in the preceding years:

2. Purpose(s) for which foreign contribution has been received and utilised:

													(in rupees)	
Sl.No.	Purpose Balance	Previous balance				Receipt during the year				Utilised				
		As first recipient		As second /Subsequent recipient		As first recipient		As second /Subsequent recipient		Total	In cashIn			
kind	In cash	In Cash In kind	In kind	In cash	In kind	In cash	In kind	In cash	In kind		(value)	(value)	(value)	
		(value)	(value)	(value)	(value)	(value)	(value)	(value)	(value)	(value)	(value)	(value)		
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.		
									(5+6+7+8)					

1. Celebration of national events (Independence / Republic day) / festivals etc.

2. Theatre / Films.
3. Maintenance of places of historical and cultural importance.
4. Preservation of ancient / tribal art forms.
5. Research.
6. Cultural shows.
7. Setting up and running handicraft centre / cottage and Khadi industry / social forestry projects.
8. Animal husbandry projects.
9. Income generation projects / schemes.
10. Micro-finance projects, including setting up banking co-operatives and self-help groups.
11. Agricultural activity.
12. Rural Development.
13. Construction and maintenance of school / college.
14. Construction and running of hostel for poor students.
15. Grant of stipend / scholarship / assistance in cash and kind to poor / deserving children.

16. Purchase and supply of educational material – books, notebooks etc.
17. Conducting adult literacy programs.
18. Education / Schools for the mentally challenged.
19. Non-formal education projects / coaching classes.
20. Construction / Repair / Maintenance of places of worship.
21. Religious schools / education of priests and preachers.
22. Publication and distribution of religious literature.
23. Religious functions.
24. Maintenance of priests / preachers / other religious functionaries.
25. Construction / Running of hospital / dispensary / clinic.
26. Construction of community halls etc.
27. Construction and Management of old age home.
28. Welfare of the aged / widows.

29. Construction and Management of Orphanage.
30. Welfare of the orphans.
31. Construction and Management of dharamshala / shelter.
32. Holding of free medical / health / family welfare / immunisation camps.
33. Supply of free medicine, and medical aid, including hearing aids, visual aids, family planning aids etc.
34. Provision of aids such as Tricycles, calipers etc. to the handicapped.
35. Treatment / Rehabilitation of persons suffering from leprosy.
36. Treatment / Rehabilitation of drug addicts.
37. Welfare / Empowerment of women.
38. Welfare of children.
39. Provision of free clothing / food to the poor, needy and destitute.
40. Relief / Rehabilitation of victims of natural calamities.

41. Help to the victims of riots / other disturbances.
42. Digging of bore wells.
43. Sanitation including community toilets etc.
44. Vocational training – tailoring, motor repairs, computers etc.
45. Awareness Camp / Seminar / Workshop / Meeting / Conference.
46. Providing free legal aid / Running legal aid centre.
47. Holding sports meet.
48. Awareness about Acquired Immune Deficiency Syndrome (AIDS) / Treatment and rehabilitation of persons affected by AIDS.
49. Welfare of the physically and mentally challenged.
50. Welfare of the Scheduled Castes.
51. Welfare of the Scheduled Tribes.
52. Welfare of the Other Backward Classes.
53. Environmental programs.
54. Survey for socio-economic and other welfare programs.
55. Establishment expenses -

- (i) Asset building:
 - (a) Establishment of
Corpus Fund, and
 - (b) Purchase of land:
 - (ii) Construction /
Extension / Maintenance
of office, administrative
and other buildings:
 - (iii) Payment of salaries /
honorarium:
 - (iv) Publication of
newsletter / literature /
books etc:
 - (v) Other expenses:
56. Activities other than
those mentioned above
(Furnish details).

Total

Caution: Submission of false information or concealment of material facts shall attract the relevant provisions of the Foreign Contribution (Regulation) Act, 1976, warranting appropriate action.

3. Name and address of the designated branch of the bank and account number (as specified in the application for registration / prior permission or permitted by the Central Government).

A/c No:

Bank:

Branch:

Address:

4. Donor wise receipt of foreign contribution:

(in rupees)

Sl. No.	Institutional/ individual /other donors	Names(s) and address(es)	Purpose(s)	Date and month of receipt
1.	2.	3.	4.	5.

(i) Institutional donors

(ii) Individual donors above Rupees one lakh

(iii) Individual donors below Rupees one lakh
(Only Column 4 and 6 need to be filled)

Total

4. Country wise receipt of foreign contribution:

(in rupees)

Sl. No.	Name of the country	Amount
1.	2.	3.

Total

Declaration

I hereby declare that the above particulars furnished by me are true and correct. I also affirm that the foreign contribution has been utilised for the purpose(s) for which the association has been registered / prior permission obtained, to the best of my knowledge. I have not concealed or suppressed any fact.

Signature of the Chief Functionary
(Name of the Chief Functionary
and Seal of the Association)

Place:

Date:

(Certificate to be given by Chartered Accountant)

I/We have audited the account of _____

_____ (name of association and its full address including State, District and Pin Code, if registered society, its registration number and State of registration)

for the year ending 31st March _____ and examined all relevant books and vouchers and certify that according to the audited account:

(i) the brought forward foreign contribution at the beginning of the year was Rs _____;

Place:

Date:

(Notified in the Gazette of India Extraordinary vide GSR 557(E) dated 26th July 2001)

Signature of Chartered Accountant
With Seal, Address and
Registration number.

Every Candidate for election must intimate to the Central Government, within 15 days from the date on which he is duly nominated as a candidate for election, the details of the foreign contribution received by him, any time within one hundred and eighty days immediately preceding the date of his nomination, in Form FC-4 (Copy enclosed)

Form FC -4

[See rule 4(b)]

Intimation to the Central Government of Receipt of Foreign Contribution received by a candidate for Election

[Section 6(2) of the Foreign Contribution (Regulation) Act, 1976]

1. Name in full (in block letters)
2. Date of birth.
3. Name of father.
4. Present Address.
5. Permanent Address.
6. Date on which duly nominated as a candidate for election to a Legislature and particulars of Legislature. (See section 2(1)(b) and 2(1)(f) of the Act.
7. Full particulars of foreign contribution received within 180 days immediately preceding the date on which duly nominated as a candidate for election to the Legislature.
8. Nature and full details of the contribution including value.
9. The mode, channel of receipt.
10. Purpose for which contribution was received.
11. Particulars of the foreign source from which contribution received:
 - (a) If an individual, his personal particulars including name, present address, permanent address, nationality, profession.
 - (b) If an Organisation / Institution / Association / Trust / Foundation / Trade Union etc. full particulars thereof including: -
 - (i) Full name and complete address.
 - (ii) Address of Head Office/Principal Office.
 - (iii) Aims and objects.
 - (iv) Particulars of important office bearers.
12. Nature of connection/dealings with the foreign sources.
13. Details of actual utilisation of the contribution:
 - (a) Specific purposes for which utilised.
 - (b) Full description of the manner in which utilised.
14. Any other information of significance which the applicant may like to furnish.

Declaration

I hereby declare that the above particulars furnished by me are true and correct.

Signature of the Candidate

Place:

Date:

Certified that the above declaration was signed by Shri.....
S/o....., resident ofa
candidate for election to (*).before me on
this.....day of 19.....

Signature
(Name in block letters)

Designation

(To be signed by a Class-I Gazetted Officer** or a 1st
Class Magistrate).

* Here specify 'Legislature' as defined in Section 2(1)(f) of the Act.

** Of the State/Central Government.

FORM FC-5
[See Rule 4(a)]

Intimation to the Central Government of receipt of Scholarship, Stipend or any payment of a like nature from a foreign source.
(Section 7(1) and (2) of the Foreign Contribution (Regulation) Act, 1976).

1. Name in full (Block Letters):
2. Date of birth:
3. Name of Father/Husband:
4. Present address:

5. Permanent address:

6. Passport particulars:

7. Specific details of occupation/profession:

8. Particulars of the foreign source from whom Scholarship, Stipend or payment of like nature was received: -
 - (a) If an individual, his personal particulars, including name, present address, permanent address, nationality, profession.

 - (b) If an organization / Institution / Association / Trust / Foundation / Trade Union etc., full particulars thereof including: -
 - (i) Full name and complete address.

(ii) Address of Head Office / Principal Office.

(iii) Aims and objects.

(iv) Particulars of important Office bearers.

9. Name and full details of scholarship, stipend or any payment of a like nature received from foreign source, indicating (a) total amount and its break-up under various heads like cost of journey, equipment, clothing, maintenance, tuition fees, residence fees, books etc., and (b) mode / channel of receipt.

10. Purpose of the scholarship, stipend or any payment of a like nature with specific details of courses attended to be attached.

11. Duration of stay abroad with dates.

12. Any other information of significance, which the applicant may like to furnish.

DECLARATION

I hereby declare that the above particulars furnished by me are true and correct.

Signature of the applicant

Place:

Date:

Form FC – 8
(see rule 3A)

Form of application for seeking registration with the Central Government under the Foreign Contribution (Regulation) Act, 1976 (hereinafter referred to as the Act) for the acceptance of foreign contribution by an Association having a definite cultural, economic, educational, religious or social programme.

No _____

Date _____

To
The Secretary to the Government of India,
Ministry of Home Affairs, Lok Nayak Bhavan, Khan Market,
New Delhi - 110003.

Subject: Application for registration under the Foreign Contribution (Regulation) Act, 1976 for the acceptance of foreign contribution.

Sir,

I _____ on behalf of the Association named hereafter apply for registration of the Association under clause (a) of sub-section (1) of section 6 of the Act for the acceptance of foreign contribution.

1. (i). Name of the Association and its complete postal address:

Name:

Address:

Town/City:

District:

State:

Pin Code:

(ii) If the Association is a registered trust or Society please indicate its: -

(a) registration number:

(b) place of registration:

(c) date of registration:

(certified copy of the registration certificate to be attached).

(iv) Nature of Association:

(a) religious (b) cultural (c) economic
(d) educational (e) social.

Note: If a religious Association, state whether (a) Hindu (b) Sikh (c) Muslim
(d) Christian (e) Buddhist (f) Other s.

(iv) Please indicate -

(a) the main aim(s) and object(s) of the Association (enclose a copy of the Memorandum of Association and/or the Articles of Association, if applicable);

(b) the main object(s) and definite programme(s) for which the foreign contribution is to be accepted/utilised.

(v) Please furnish the names and addresses of the members of the Executive Committee/ Governing Council etc. of the Association, including the Chief Functionary in the following manner:

Sl. No.	Name	Name of Father/Husband	Nationality	Occupation	Office held in the Association, if any	Relationship with office bearers, if any.	Address.
1.	2.	3.	4.	5.	6.	7.	8.

2. Please indicate whether any member of the Executive Committee /Governing Council etc. of the Association, including the Chief Functionary has in the discharge of his/her official functions -

- (a) been convicted by any court of law;
- (b) a prosecution for any offence pending against him/her;
- (c) been found guilty of diversion or misutilisation of funds of the Association or any other association in the past.

3. Please indicate whether the applicant Association is a branch/unit/associate of foreign based organisation or another association already registered under the Act. If so, the name and address of the parent organisation.

4. Please indicate, –

- (i) whether the Association was, -
 - (a) granted prior permission to receive foreign contribution under the Act in the past. If so, the number and date of the letter granting prior permission should be furnished;
 - (b) whether the account of the receipt and utilisation of the foreign contribution received above was sent to the Central Government in the prescribed form. If so, the date of submission of the accounts should be furnished;
- (ii) whether the, -
 - (a) Association has received foreign contribution without the prior

permission under Act in the past. If so, full particulars of the foreign contribution received along with complete address of the bank branch and bank account number in which deposited should be furnished;

(b) said violation has been condoned by the Central Government;

(c) Association has been prohibited from accepting foreign contribution under the Act.

5. Please indicate whether the Association is functioning as editor, owner, printer or publisher of a publication required to be registered as "newspaper" under the Press and Registration of Books Act, 1867. If so, the details thereof.

6. Please indicate, -

(i) whether the Association ever applied for registration under the Foreign Contribution (Regulation) Act, 1976, if so, -

(a) the date of submission of application for registration;

(b) the number and date of the last communication, if any, received from the Ministry;

(c) whether registration was refused;

(d) whether application for registration is still pending.

(ii) whether the Association has close links with another association, or its unit or branch which has been -

(a) refused registration under the Act;

(b) prohibited from accepting foreign contribution;

7. Please furnish, -

(i) details of the activities of the Association during the past three years.

(ii) copies of the audited statement of accounts of the Association for the past three years.

(iii) details of the area(s) of operation.

8. Please indicate whether the Association has been specified as an organisation of a political nature, not being a political party, under section 5 of the Act. If so, the details of the notification should be furnished.

9. Please indicate, -

(i) the name and address of the branch of the bank through which the foreign contribution shall be received;

(ii) Please specify the account number in the said branch of the bank.

9 A. Whether a recommendation certificate from the competent authority is attached (Yes/No).

10. Any other information which the Association may like to furnish

Yours faithfully

Chief Functionary
for and on behalf of the Association
(Name of Association)

Declaration and Undertaking

The Association named here-in-above affirms that the information furnished above is correct and undertakes: -

- (i) to inform the Central Government (Ministry of Home Affairs) within thirty days, if any, change takes place in regard to the name of the Association, its address, its registration, its nature, its aims and objects with documentary evidence effecting the change;
- (ii) to obtain prior permission for change of office bearer(s), if, at any point of time such change causes replacement of 50% or more of the office bearers as were mentioned in the application for registration under the Foreign Contribution(Regulation)Act, 1976 and undertakes further not to accept any foreign contribution except with prior permission till the permission to replace the office-bearer(s) has been granted;
- (iii) not to change the bank or branch of the bank without prior permission of the Central Government. The reasons for change of bank or branch of the bank shall have to be relevant and justifiable; and,
- (iv) not to accept any foreign contribution unless it has obtained either the registration number, as applied for hereinabove, or prior permission of the Central Government under sub-section (1A) of section 6 of the Foreign Contribution (Regulation) Act, 1976.

(Chief Functionary)
for and on behalf of the Association
(Name of the Association)

Note:

- (i) The receipt of application for registration is not a commitment for grant of registration by the Central Government;
- (ii) An incomplete application i.e., without the required documents / details / explanations is likely to be rejected summarily;
- (iii) In case the space provided against any column is insufficient separate sheets should be attached; and,
Please use **CAPITAL** letters.

CERTIFICATE

This is to certify that the _____(Name of the association) having its registered office at _____(Address) has been engaged in economic, educational, cultural, religious, social* activities in the _____(District) of _____ (State) for the last _____ years.

2. It has undertaken commendable welfare activities in the area and has incurred substantial expenditure (excluding administrative expenditure) amounting to _____(Amount in rupees) during the last three years on its chosen _____(Economic, Educational, Cultural, Religious and Social) field of activity.

3. The antecedents of the organisation have been verified and there is nothing adverse against them.

4. Grant of registration to the aforesaid association to accept foreign contribution under the Foreign Contribution (Regulation) Act, 1976 is recommended.

(Recommending Authority)**
(With Seal)

*Strike out whatever is not applicable.

** Any concerned -

- 1) Collector of District.
- 2) Department of the State Government.
- 3) Ministry /Department of the Government of India.